



VENDOR CERTIFICATE OF INSURANCE REQUIREMENTS

***The Certificate MUST show the following to be approved:**

Certificate Holder must be shown as:

FirstKey Homes, LLC
c/o VendorShield
PO Box 55071 PMB 34943
Boston, MA, 02205-5071

Description of Operations must read as follows:

FirstKey Homes, LLC and subsidiaries (Cerberus SFR Holdings, L.P.; Cerberus SFR Holdings II, L.P.; Cerberus SFR Holdings III, L.P.; CSMA BLT, LLC; CSMA FT, LLC; CSMA SFR Holdings II – LSE, LLC).

Example:

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)	
FirstKey Homes, LLC and subsidiaries (Cerberus SFR Holdings, L.P.; Cerberus SFR Holdings II, L.P.; Cerberus SFR Holdings III, L.P.; CSMA BLT, LLC; CSMA FT, LLC; CSMA SFR Holdings II – LSE, LLC).	
CERTIFICATE HOLDER	CANCELLATION
FirstKey Homes, LLC c/o VendorShield PO Box 55071 PMB 34943 Boston, MA, 02205-5071	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Agent/Authorized Rep's Signature
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Coverages

- General Liability
 - Occur must be checked
 - General Aggregate limit applies Per Policy, Project, Location, or Other must be marked
- Workers Compensation and Employers Liability
 - If state statute applies, Per Statute must be marked

Other Requirements: Notice of Cancellation: All insurance policies and certificates of insurance shall include an endorsement providing for thirty (30) days advance written notice. Endorsement providing that such coverage for the benefit of the additional insured(s) is primary and any other coverage maintained by such additional insured(s) shall be non-contributing.

Policy Limits Required by FirstKey Homes

Commercial General Liability

- Each Occurrence: \$1,000,000 (one million)
- General Liability Aggregate: \$2,000,000 (two million)
- Products & Completed Operations Aggregate: \$1,000,000 (one million)

Workers Compensation (If applicable. Some vendors may not be required to purchase workers compensation coverage. Requirements are dependent on a variety of factors – state legislation, local laws, number of employees, etc...)

- “Per Statute” must be marked
- Each Accident: \$500,000 (five hundred thousand)
- Disease – Each Employee: \$500,000 (five hundred thousand)
- Disease – Policy Limit: \$500,000 (five hundred thousand)

*Please note: If a vendor is not required to carry workers compensation coverage they must check the “not required” box in their VendorCafé account to move forward in the compliance process.